



HOMES FOR HOMES

A social enterprise by **THE BIG ISSUE**

FUNDING ROUND EXPRESSION OF INTEREST APPLICATION FORM

CLOSING TIME AND DATE: 5pm, Friday 5 July 2019

RETURN ADDRESS AND CONTACT DETAILS: **Homes for Homes**
GPO Box 4911 Melbourne Vic 3001
E: funding@homesforhomes.org.au | **P:** 1300 767 918 | **W:** www.homesforhomes.org.au

ANNOUNCEMENT OF SUCCESSFUL APPLICATIONS: Homes for Homes will review each application carefully and thoroughly. An announcement of successful projects is likely to occur during December 2019.

1. ADMINISTRATION

1.1 Funding

Amount of funding requested: _____

State (of housing project): VIC: _____ ACT: _____

If you are successful in obtaining funding, please detail your ideal payment schedule (e.g. 10% at commencement of stage one of construction, 20% at lock up etc.)

1.2 Organisational details

Please provide the following information to identify the legal entity submitting this response to the Expression of Interest (EOI).

Company name (if a partnership, partnership name): _____

Trading name (if different from company name): _____

Address of registered office: _____

Postal address of registered office (if different): _____

ABN: _____ ACN: _____

Registration status under the National
Regulatory System for Community Housing
or with the Victorian Housing Registrar
(if appropriate): _____

Other relevant registration status
(e.g. ASIC and ACNC or equivalent): _____

Please attach a copy of insurance policy and level of cover:

- Professional Indemnity Insurance (minimum of \$5 million)
- Level of Public Liability Insurance (minimum of \$20 million)

1.3 Applicant's contact details

Provide details for the representative of the applicant who may be contacted for queries in relation to the EOI.

Name: _____ Position: _____

Telephone: _____ Email: _____

2. ORGANISATIONAL CRITERIA

2.1 Previous experience

Please provide a response setting out details of your organisation's demonstrated experience in relation to the criteria set out in Section 2.1 of the Homes for Homes Funding Round Guidelines:

- Types of housing
- Low to moderate incomes
- Partnering

RESPONSE (Your response must be contained within the space provided):

2.2 Delivery capacity and capability

Please provide a response setting out details of the delivery capacity and capability of your organisation in relation to the criteria set out in Section 2.2 of the Homes for Homes Funding Guidelines:

- Personnel
- Financial
- Other

Please attach the following in relation to financial capacity:

Three most recent audited financial statements (or a website link to these reports).

Statement detailing if there are any financial commitments that could reasonably be expected to influence or impact upon the financial performance or financial position of the Applicant.

RESPONSE (Your response must be contained within the space provided):

3. PROPOSAL OVERVIEW

Number of social or affordable dwellings that will be delivered by this proposal	_____
Number of people that will be housed under this proposal	_____
Target group of people that will be housed under this proposal	_____
Location of proposed dwelling/s	_____
Will the proposed dwelling/s be managed or let	_____
Anticipated date for securing planning approval	_____
Anticipated construction commencement date	_____
Anticipated construction completion date	_____
Anticipated occupancy date	_____

3. PROPOSAL OVERVIEW *CONTINUED*

Please provide an introductory outline of the proposal, including but not limited to the following:

- Where the housing will be located and who it is designed to benefit
- Anticipated number and mix of units to be procured
- Additional investment to be contributed
- Proposed governance arrangements
- Fit between the Proposal intent and the community context

Please provide the below as attachments:

- High-level milestones and timeframes
- Detailed project budget

RESPONSE (Your response must be contained within the space provided):

4. PROPOSAL DETAIL

4.1 Financial criteria

Please provide a response to the Proposal's suitability in relation to the criteria set out in Section 4.1 of the Homes for Homes Funding Guidelines:

- Value for money
- Financial sustainability
- Reinvestment of retained earnings
- Retention of affordable housing

RESPONSE (Your response must be contained within the space provided):

4.2 Service delivery model

Please provide a response to the Proposal's suitability in relation to the criteria set out in Section 4.2 of the Homes for Homes Funding Round Guidelines:

- Needs analysis by location
- Dwelling location – proximity to services
- Types of dwellings/household composition
- Universal design principles/other measures
- Resident management and housing operations

RESPONSE (Your response must be contained within the space provided):

4.3 Environmental criteria

Please provide a response to the Proposal's suitability in relation to the criteria set out in Section 4.3 of the Homes for Homes Funding Round Guidelines:

- Environment sustainability

RESPONSE (Your response must be contained within the space provided):

4.4 Social Criteria

Please provide a response to the Proposal's suitability in relation to the criteria set out in Section 4.4 of the Homes for Homes Funding Round Guidelines:

- Social Sustainability

RESPONSE (Your response must be contained within the space provided):

4.5 Risk management

Please provide a response to the risk assessment factors as set out in Section 4.5 of the Homes for Homes Funding Round Guidelines:

- Risk assessment factors

Please provide the below as attachments:

- Detailed risk register

RESPONSE (Your response must be contained within the space provided):

DECLARATION

By submitting this Expression of Interest (EOI), the organisation:

- a. warrants that the information in the EOI is correct;
- b. warrants that it has no known issues which may adversely affect its community housing registration status (if applicable);
- c. warrants that the EOI has been endorsed by the chair of the organisation's management board (as applicable);
- d. agrees to cooperate with Homes for Homes in the EOI evaluation process and ongoing project delivery outcomes and consents to Homes for Homes obtaining further information about the organisation; and
- e. acknowledges and agrees with the terms of the Homes for Homes Funding Round Guidelines as may be amended from time to time.

PERSON MAKING THE ORGANISATION'S DECLARATION

Full name: _____

Title: _____

Signature: _____

Date: _____

Please make sure you have attached:

Professional Indemnity Insurance

Level of Public Liability Insurance

Three most recent audited financial statements

Statement detailing any financial commitments that could reasonably be expected to influence or impact upon the financial performance or financial position of the Applicant.

Evidence of any registration status under the National Regulatory System for Community Housing or with the Victorian Housing Registrar

If the applicant is not registered under either of these regulatory schemes but is a provider of tenancy management services to people on very low to moderate incomes, evidence demonstrating how the applicant meets the standards prescribed by these regulations

If the applicant is not registered under either of these regulatory schemes and is not a provider of tenancy management services to people on very low to moderate incomes, evidence of any registration status under the Australian Charities and Not-for-profits Commission

Detailed risk register

Detailed project budget

High-level milestones and timeframes